## **HRO Training Calendar FY 2023**

October 2022	November 2022	December 2022
Supervisor Training:	Federal Performance Appraisal Training	MS Excel 1
By HRO 26 <sup>th</sup> & 27 <sup>th</sup> 0800-1600	2 November 0930-1130 RTI Computer Lab	6 December RTI Computer Lab
	HRO Onboarding & SF-52 Review	HRO Onboarding & SF-52 Review
	15 November Loc. 440 Auditorium 0930-1130	8 December Loc. RTI Classroom & MS Teams
	HRO Onboarding & SF-52 Review	
	30 November MS Teams 1300-1500	
January 2023	February 2023	March 2023
MS Excel 2	Supervisor Training:	Retirement Briefing
17 January RTI Computer Lab	22 <sup>nd</sup> & 23 <sup>rd</sup> 0800-1600 RTI Classroom	TBD
	Federal Performance Appraisal Training	
	TBD	
	MS Excel 3 TBD	
April 2023	May 2023	June 2023
		Supervisor Training:
		21st & 22nd 0800-1600 RTI Classroom
July 2023	August 2023	September 2023
	Retirement Briefing	Federal Performance Appraisal Training
	TBD	TBD
	May 2023  August 2023  Retirement Briefing	Supervisor Training: 21st & 22nd 0800-1600 RTI Classroom  September 2023 Federal Performance Appraisal Training

Training Ran by HRO

Training Ran by HRO Retirement Dept.

Training Ran by Outside Source